

RUYTON XI TOWNS PARISH COUNCIL

Dear Councillors,

Date: Weds 1st March 2023

Notice is hereby given that an ordinary meeting of the above-named Parish Council will be held face to face **at Victoria Room, Ruyton XI Towns** on **Tues 7th March 2023 at 6.30pm**, and members are hereby respectfully summoned to attend to transact the following business.

Lydia Bardsley

Lydia Bardsley, Proper Officer

Email: parishclerk@ruytonxitownsparishcouncil.org.uk

Chairman of Parish Council, David Spicer

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COUNCIL AGENDA 7TH MARCH 2023

144/22: Welcome by Chairman

145/22: Apologies

146/22: Disclosure of Pecuniary Interests and Dispensation

147/22: Public session

148/22: Minutes

To approve Council [meeting minutes dated 7th Feb 2023](#).

149/22: Council vacancy

Council to consider applications received and co-opt

150/22: Policies to review and approve/adopt

- a) Grant Awarding Policy
- b) Records Management Policy
- c) Draft Countryside Working Group Terms of Reference
- d) Equal Opportunities Policy (corrected)

151/22: Reports – Council to consider and agree actions

- a) Shropshire Councillor Nick Bardsley (appendix A)
- b) Local Police Report/Rural crime

Council to receive report, and consider priorities for Policing Charter (deadline 28.03.2023)

- c) Safer Roads Group - Council to note report
- d) Planning Working Group
- e) Climate Emergency Working Group
- f) Clerk's update report (appendix B)

152/22: Parish Matters – Council to receive updates and agree actions

a) Cost of living crisis

Council to receive update

b) Council Assets

- i. Assets inspections – Council to receive reports and agree actions
- ii. Stone Cross damage - Council to receive update
- iii. War memorial name and info plaques - Council to receive update and agree actions

c) Shropshire Housing Options and StaR Housing Association

Council to receive update on tenancy housing decision-making process and agree actions

d) Basnett, Mathews, and Minton Trust

Council to receive update

e) Coronation (May 2023)

Council to consider update and agree actions for Coronation arrangements

f) Highways Agency and A5 accidents

Council to receive update and agree actions

g) The Cliffe

- i. Tractors driving on Cliffe – Consider advice from SC Outdoor Partnership and agree actions

ii. Mountain Bikes on Cliffe - Council to consider reports and agree actions

h) AED (volunteers and community training)

Council to receive update and agree actions

153/22: Planning applications– Council to consider and agree responses

1. Castle Hill Barn, Eardiston, ref: [23/00332/FUL](#) and [23/00333/LBC](#) (latter now withdrawn)

Proposal: Siting of solar panels on south facing roof of single storey section of barn conversion affecting a Grade II Listed Building

Deadline for comments: 09.03.2023

2. [Ruyton Hall, Olden Lane, ref: 23/00562/FUL](#)

Proposal: New access

Deadline for comments: 17.03.2023

3. Wykey Farm, ref: 23/00664/AGR Permitted development application (no comment required)

Proposal: Proposed agricultural storage building. **Deadline for comments: Not applicable**

154/22: Shropshire Council Planning decisions – Council to note.

1. [North West Relief Road Scheme, 21/00924/EIA](#) – Pending consideration
2. [Land Adjacent To Melville House Station Road Baschurch, ref: 22/03752/FUL](#) – Awaiting decision
3. Enforcement case, The Grange, Brownhill – Pending consideration
4. [Proposed Residential Development Land North Of, Olden Lane, ref: 22/05574/OUT](#) – Refused
5. [Glendale, Olden Lane, ref: 22/05711/FUL](#) – Pending consideration
6. [The Gables, Blackbow Hill, ref: 23/00210/FUL](#) – Permission granted
7. [Castle Hill Barn, Eardiston, ref: 23/00333/LBC](#) – Withdrawn

155/22: Finance – to consider and approve

- a) Receipts & payments Feb 2023
- b) Bank statement Feb 2023
- c) Bank reconciliations Feb 2023

156/22: Payments – Council to consider and approve

a) Invoices/reimbursements - to be approved

- SALC, training invoice 1772, 1 x Fundamentals for Cllrs, £30.00 (no VAT)
- Clerk, March staffing costs (salary, home allowance, expenses), £846.94 (of which £2.40 VAT)
- HMRC, March PAYE and NI contributions, £95.14 (no VAT)
- NEST (Direct Debit), March emp'ee and emp'er pension contributions, £65.61 (no VAT)

b) Urgent invoices received after agenda published

157/22: Correspondence received

158/22: Exclusion of Press and Public

To pass resolution to exclude the public under Public Bodies (Admission to Meeting) Act 1960, so as to consider the following confidential matters.

159/22: Staffing matters

Council to consider recommendations in confidential report and agree actions

160/22: Future agenda items

Councillors are requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas.

Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

161/22: Next Council meeting – Council to agree

End of meeting agenda

Appendices: A. Shropshire Councillor report, B. Clerk update report, C. Confidential staffing report