

**RUYTON XI TOWNS PARISH COUNCIL
AGREED BUDGET 2021-22**

| PAYMENTS | 2021-2022 | |
|---------------------------------|--------------|-----------------|
| | Draft budget | Council changes |
| Clerk's salary + mileage | 7850 | 7850 |
| Administration costs (incl. ban | 1000 | 1000 |
| Audit fees | 500 | 500 |
| Affiliation fees & subs | 675 | 675 |
| Insurance | 600 | 600 |
| Training (incl. cllr mileage) | 500 | 500 |
| Street lighting & maintenance | 2000 | 2000 |
| Village and grounds maintena | 2500 | 2170 |
| Village floral displays | 1250 | 1250 |
| AED project | 250 | 250 |
| Local grants (s.137) | 400 | 1000 |
| Youth grants & other | 500 | 500 |
| Contingency | 3000 | 3000 |
| Safer roads | 3000 | 3000 |
| Cliffe maintenance | 3500 | 3000 |
| VAT | 2750 | 2745 |
| Total payments budget | 30275 | 30040 |

| Earmarked Reserves | Draft budget | Council agreed |
|--|----------------|----------------|
| Streetlight repairs | 300.00 | 300.00 |
| War memorial | 0.00 | 0.00 |
| Youth club | 0.00 | 0.00 |
| Cliffe | 0.00 | 0.00 |
| Paths Partnership/ Rights of W | 0.00 | 0.00 |
| Elections reserve | 1000.00 | 1000.00 |
| Safer Roads Group | 0.00 | 0.00 |
| Climate Emergency? | 0.00 | 0.00 |
| Neighbourhood Fund | 0.00 | 0.00 |
| Total earmarked reserves budget | 1300 | 1300 |
| Planned expenditure from earmarked reserves | 3000.00 | |

| | |
|--|-----------------|
| Totals (payments plus reserves budget, plus planned pmts from reserves) | 34340.00 |
| Expected general reserves at 2020-21 yr end | 25,686 |

| Precept calculation: | |
|--|-----------------|
| Total 2021-22 budget = payments budget, plus earmarked reserves budget, plus planned payments from reserves | 34340.00 |
| Less total expected receipts | 800 |
| Less planned payments from Earmarked reserves | 3000 |
| = Precept | 30540.00 |
| Agreed precept | 30540 |

| | |
|----------------------------|---------------|
| Precept for 2020-21 | 31000 |
| Precept for 2021-22 | 30540 |
| £ increase | -460 |
| % increase | -1.48% |

| | |
|------------------------------|--------|
| Council taxbase for 2021-22 | 450.06 |
| Band D CT charge 2021-22* | £67.86 |
| | |
| Band D CT charge for 2020-21 | £67.86 |

% increase 0.00%
Real term increase £0.00

| | 2019-20 | | 2020-2021 | | Y/e forecast | 2021-22 proposals | | Comments |
|--|-----------------|-----------------|---------------|---------------------------------|-----------------|-------------------|-----------------|--|
| | Budget | Actual receipts | Agreed budget | YTD receipts (as at 31.12.2020) | | Draft budget | Council changes | |
| RECEIPTS | | | | | | | | |
| Precept | 31000.00 | 31000.00 | 31000 | 31000.00 | 31000 | | | Precept to be agreed by Council. |
| Neighbourhood Fund | 0.00 | 231.29 | 0 | 0 | 0 | | | No notifications received about Neighbourhood Fund yet. |
| VAT Refund | 850 | 2198.81 | 4200 | 4719.41 | 4719.41 | 800 | | Estimated receipts based on 2020-21 y/e forecast spend, but could be more/less depending on what we spend this financial year. |
| Tax refund | | | 0 | 255.66 | 255.66 | | | Hopefully no tax refund needed for 2020-21 so nothing budgeted. |
| Zoom Pro contributions (Clive PC) | 0 | 0.00 | 0 | 14.40 | 43.2 | | | Can't budget for donations from Clive PC in case face to face meetings resume next yr. |
| Grant funding | 3000 | 0.00 | 0 | 0 | 0 | | | No planned grant applications yet. |
| TOTAL | 34870.00 | 36957.32 | 35200 | 35989.47 | 36018.27 | 800 | | |

| | 2019-20 | | 2020-2021 | | Y/e forecast | 2021-22 proposals | | Comments |
|--|-----------------|----------------------------|-----------------|-----------------------------|-----------------|-------------------|-----------------|--|
| | Budget | Y/e payments at 31.03.2020 | Agreed budget | YTD pmts (as at 31.12.2020) | | Draft budget | Council changes | |
| PAYMENTS | | | | | | | | |
| Clerk's salary + mileage | 10000.00 | 8943.94 | 7500 | 5370.11 | 7200 | 7850 | 7850 | See notes. Clerk currently SCP19 (£13.24ph). Poss go up to SCP20 (£13.51) after appraisal. If unions negotiate 3% annual pay increase this could rise to £13.92ph. SALC have confirmed central govt cannot impose pay freeze on local council staff. Annual salary at this rate: £7238 + 4% emp'er pension contributions (£289.48) = £7527. Mileage, £80 as 2020-21 in case situation returns to normal. |
| Administration costs (incl. bank charges) | 1000 | 840.58 | 1000 | 328.78 | 675 | 1000 | 1000 | See notes. Takes into account max costs if face to face meetings resume, but also estimate of splitting costs of Zoom Pro with Clive PC (instead of room hire). Have also moved bank charges under this header. |
| Audit fees | 340 | 340.00 | 360 | 440.00 | 440 | 500 | 500 | Internal auditor for 2021-22 appointed at cost of £175. Suggest increase in budget in case expenditure/income is over £50,001 external audit threshold, and in case of price increases. |
| Affiliation fees & subs | 500 | 484.30 | 520 | 576.66 | 612 | 675 | 675 | SLCC membership split with Clive PC (£81 each for 2020-21), could increase in 2021-22. SALC and NALC fees based on number of electors, plus admin and Area Committee fees (see notes). Current electors 966 = total fes of £493, but have budgeted £525 for 2021-22, in case no. of electors increases to 1000 before April/May. |
| Insurance | 600 | 586.19 | 600 | 558.06 | 559 | 600 | 600 | Suggest keep same as last year, but hope to make savings as will be out of contract with Came & Co. |
| Training (incl. clir mileage) | 300 | 337.39 | 300 | 150.00 | 300 | 500 | 500 | Suggest increase to £500 next yr to account for training new clirs (approx £75 each). |
| Street lighting & maintenance | 1200 | 927.96 | 1500 | 694.80 | 1700 | 2000 | 2000 | Expect similar for y/e forecast for 2020-21 but allow margin for energy increases and ad hoc streetlight repairs. |
| Village and grounds maintenance | 1500 | 1837.47 | 1750 | 615.00 | 1750 | 2500 | 2170 | Expect similar spend for general village maintenance (£1750), plus approx £420 for tree planting and wild flower sowing (any extra spend to come from general reserves). Any extra spend to come from general reserves. |
| Village floral displays | 1250 | 1160.79 | 1250 | 879.50 | 1250 | 1250 | 1250 | Suggest keep same as last year. |
| AED project | 150 | 150.00 | 150 | 0.00 | 150 | 250 | 250 | Increase slightly to account for donation to school (£150), plus donation to BHF and room hire for community AED training if this is safe to organise in new financial year. |
| Local grants (s.137) | 400.00 | 150.00 | 400 | 250.00 | 400 | 400 | 1000 | Council agreed to increase to £1000 to allow for extra support for Village Hall and School. |
| Youth grants & other | 500 | 600.00 | 500 | 0.00 | 500 | 500 | 500 | Suggest keep budget the same, as GNLN PC have asked if the PC is planning to support Nesscliffe youth club next yr. |
| Contingency | 3000 | 4773.35 | 3000 | 777.32 | 3000 | 3000 | 3000 | Not much spent so far this yr, but expect more spend by y/e (Christmas lights, notice board, covid-19 support via Basnett, Mathew, Minton Trust). Suggest keep the same in case additional support needed, and/or Council has additional projects resulting from community engagement. |
| Safer roads | 8000 | 6430.86 | 5000 | 85.00 | 1000 | 3000 | 3000 | £250,000 CIL funding allocated to Ruyton XI Towns for road safety improvements. Suggest possibly reduce this budget header to £3000, as there is already £4000 in earmarked reserves for SRG (with the expectation that more will be moved into the reserve at start of new financial yr from unspent 2020-21 SRG budget). |
| Cliffe maintenance | 3000 | 3000.00 | 3500 | 3000.00 | 3000 | 3500 | 3000 | Maintenance contract with SC £3000 pa. until end March 2022 (agreed min ref. 24/20d). Possible spend on new signage for LNR but there is already £3000+ in Cliffe EMR which can be used towards this. Agreed £3000 for basic maintenance contract, any extra to come out of Cliffe EMR. |
| VAT | 850 | 5879.29 | 750 | 269.63 | 800 | 2750 | 2745 | No large payments/projects costed out for 2021-22 yet so can't predict VAT accurately. Forecast based on average refund received from last 3 years. Slightly decreased to keep precept at £30,540. |
| s.137 | | 150.00 | 0.00 | 1212.62 | | | | Do not budget for this. S.137 expenditure comes out of other budget headers but must be recorded separately for transparency. Total s.137 spend must be within limit for Parish (2020-21 limit £8253). |
| Total payments | 32590.00 | 36442.12 | 28080.00 | 13994.86 | 23336.00 | 30275.00 | 30040.00 | |

RUYTON XI TOWNS PARISH COUNCIL
EARMARKED RESERVES BUDGET 2021-22

| Earmarked Reserves | Opening bal. 01/04/2020 | 2020-2021 | | | | 2021-22 | | | | | Comments |
|---|----------------------------|---------------|------------------|-----------------|----------------------------|---------------------------------|----------------------|----------------|-----------------------------|-----------------------------|--|
| | | Agreed budget | YTD pmts 2020-21 | Current bal. | Forecast y/e spend 2020-21 | Forecast closing bal 31.03.2021 | Draft budget 2021-22 | Council agreed | Planned expenditure 2021-22 | Forecasted bal. y/e 2021-22 | |
| Streetlight repairs (changed name from Streetlight upgrade) | 0.00 | 0 | 0 | 0.00 | 0 | 0 | 300.00 | 300.00 | 0.00 | 300.00 | No planned expenditure for foreseeable future. Suggest budget £300 to start building up reserve for larger unexpected streetlight repairs. |
| War memorial | 1320.00 | 0 | 0 | 1320.00 | 0 | 1320.00 | 0.00 | 0.00 | 0.00 | 1320.00 | Waiting on estimates from resident for replacing name plaques. Will hopefully be able to apply for grants. |
| Youth club | 94.00 | 0 | 0 | 94.00 | 0 | 94.00 | 0.00 | 0.00 | 0.00 | 94.00 | No planned expenditure. |
| Cliffe | 3608.00 | 0 | 0 | 3608.00 | 0 | 3608.00 | 0.00 | 0.00 | 0.00 | 3608.00 | No planned expenditure currently. Possibly signage following LNR designation. |
| Paths Partnership/ Rights of Way | 544.00 | 0 | 0 | 544.00 | 0 | 544.00 | 0.00 | 0.00 | 0.00 | 544.00 | No planned expenditure. Action plan suggests landowners replace stiles on certain ROWs with pedestrian gates but currently no expected spend from PC. |
| Elections reserve | 2800.00 | 1000 | | 2800.00 | 0 | 2800.00 | 1000.00 | 1000.00 | 3000.00 | 800.00 | Suggest additional £1000. May 2021 elections could use majority of reserve if contested (estimated spend based on other parish council costs in 2017 election, plus margin for covid-19 measures). Will need to budget to put more funds aside for future election years. |
| Safer Roads Group | 4000.00 | 0 | 0 | 4000.00 | 0 | 4000.00 | 0.00 | 0.00 | 0.00 | 6000.00 | This EMR is separate from and in addition to the SRG header in the main payments budget. Suggest moving over some unspent SRG budget funds (approx £2000) into this reserve at start of 2021-22 yr (bringing total EMR to £6000). CIL funding of £225,000 allocated for road safety improvements in Ruyton so don't recommend precepting for additional funds to this EMR. No project costs from SRG currently for spend in 2021-22. |
| Climate Emergency (renamed from Neighbourhood Plan) | 1000.00 | 0 | 0 | 1000.00 | 0 | 1000.00 | 0.00 | 0.00 | 0.00 | 1000.00 | Council decided NOT to pursue NP. Suggest a) renaming this EMR for Climate Emergency, or b) reallocating funds to other EMRs. If a) Council to decide if it wants to top of this reserve through the precept in 2021-22. |
| Neighbourhood Fund | 231.29 | 0 | 0 | 231.29 | 0 | 231.29 | 0.00 | 0.00 | 0.00 | 231.29 | No notifications yet on NF to be received in 2021-22. Specific criteria apply to expenditure. |
| Total earmarked reserves | 13597.29 | 1000 | 0 | 13597.29 | 0.00 | 13597.29 | 1300.00 | 1300.00 | 3000.00 | 13897.29 | |