

RUYTON XI TOWNS PARISH COUNCIL

Dear Councillors,

Date: Thurs 28^h Sept 2023

Notice is hereby given that the Council Meeting of the above-named Parish Council will be held **at Victoria Rooms Ruyton XI Towns** on **Tuesday 3rd Oct 2023 at 6.30pm**, and members are hereby respectfully summoned to attend to transact the following business.

Lydia Bardsley

Lydia Bardsley, Proper Officer

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COUNCIL AGENDA 3RD OCT 2023

72/23: Election of Chairman

73/23: Election of Vice Chairman

74/23: Welcome by Chairman

75/23: Apologies

76/23: Disclosure of Pecuniary Interests and Dispensation requests

77/23: Public session

78/23: Minutes

To approve [Council meeting minutes dated 5th Sept 2023](#).

79/23: Casual vacancies

- a) Council to note SC update on two recent vacancies (no by-elections called) and agree application deadline
- b) Council to consider any applications received for previous vacancy and co-opt new member

80/23: Reports – Council to consider and agree actions

- a) SC Cllr Nick Bardsley (appendix A)
- b) Local Police Report/Rural crime and Local Policing Charter

Council to receive report and update Police Charter contact form

- c) Safer Roads Group
- d) Countryside working group (incl. consultants for projects)
- e) Clerk's update report (appendix B)

81/23: Parish Matters – Council to receive updates and agree actions

- a) **War memorial leak** - Council to receive update and agree actions
- b) **St John the Baptist donation request for outdoor shelter** - Council to consider donation request
- c) **Council email accounts switchover and Zoom Pro subscription** – Council to agree switchover date and consider whether to cancel Zoom Pro subscription
- d) **CIL Road Safety Scheme for Ruyton XI Towns** - Council to note update from SC and agree actions

82/23: Appointment of Council representatives – Council to review

- a) SALC Area Committee representatives
- b) Safer Roads Group representatives
- c) Primary School representatives
- d) Climate Emergency Working Group
- e) Village Hall Working Group
- f) Planning Working Group
- g) Countryside Working Group
- h) Staffing Committee and Sub-Committee

83/23: Policies to review and approve

- a) Action Plan quarterly update
- b) Village Hall Working Group Terms of Reference

- c) Community Engagement Policy
- d) Staffing (and Sub-) Committee terms of Reference
- e) Dignity at Work Policy

84/23: Planning applications– Council to consider and agree/ratify responses

None

85/23: Shropshire Council Planning decisions – Council to note.

1. [North West Relief Road Scheme, 21/00924/EIA](#) – Pending consideration
2. [Ruyton Hall, Olden Lane, ref: 23/00562/FUL](#) - Grant permission
3. [New access, Ruyton Hall, Olden Lane, ref: 23/01632/LBC](#) - Grant permission
4. [Ruyton Manor Olden Lane, ref: 23/02409/FUL](#) – Grant permission
5. [Land West Darlee Cottage Brownhill, ref: 23/02893/FUL](#) - Grant permission
6. [Coton Side, Ruyton XI Towns, ref: 23/02405/FUL](#) - Grant permission
7. [The Grange, Brownhill, ref: 23/03474/FUL](#) – Pending consideration

86/23: Finance – to consider and approve

- a) Receipts & payments Sept 2023
- b) Bank statement Sept 2023
- c) Bank reconciliations Sept 2023
- d) Q2 Budget monitoring report
- e) Council bank mandate

Council to agree to add two new signatories to Unity Trust bank mandate

87/23: Payments – Council to consider and approve

- a) Invoices/reimbursements - to be ratified/approved ([Payment Schedule on Council website](#)).
- b) Urgent invoices received after agenda published

88/23: Correspondence received

89/23: Future agenda items

Councillors are requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas.

Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

90/23: Next Council meeting – Council to agree

End of meeting agenda

Appendices: A. Shropshire Councillor report, B. Clerk update report