



**MINUTES of the Ruyton XI Towns Parish Council meeting held at Victoria Rooms,
Ruyton XI Towns on Tuesday 3rd February 2026 at 7.00 pm.**

Present: Cllrs Trevor Allison, Kerry Coldwell (Chairman), Paul Dean, Mervyn Eyles, Rob Hamlet, Nick Kynaston, Anne Mitchell, Rachel Paton, Luke Penton.

In attendance: Mrs M Baker, Parish Clerk; Shropshire Councillor Robert Jones; 4 members of the public.

105/26 Welcome by the Chairman

106/26 Apologies

None received.

107/26 Declarations of Interest and Requests for Dispensation

None

108/26 Public Session

A resident informed the meeting that they had over the last 10 years swept and kept clear the War Memorial. They noticed that water is causing the war memorial damage, and that the problem is not helped by the trees at the top of the war memorial dripping water down and two nearby blocked drains which causes a large pool of water to gather outside the war memorial which is then splashed up by passing cars. Cllr Paton advised that she had reported the drains on Fix My Street; Shropshire Councillor Rob Jones said he would chase up the report. Cllr Coldwell said that the Parish Council are looking into the issue of the trees on the top of the War Memorial.

[19.05 pm - Cllr Rob Hamlet arrived]

109/26 Minutes of the meeting held:

It was **RESOLVED** to accept the minutes as a true record of the meeting held on 6th January 2026 and these were approved and signed.

110/26 Reports

Council to consider and note any reports received:

- i. County Councillor Representative: Cllr Rob Jones presented a report this evening:
[Appendix A.](#)
- ii. SNT Police: [Appendix B.](#)
- iii. Clerk's Report: [Appendix C.](#)

111/26 Parish Matters

- i. **Policy Review – General Data Protection Regulation – Assertion 10: I.T Policy** –the meeting considered the Finance & Governance group recommended I.T Policy. It was **RESOLVED** approval of adoption of the presented I.T Policy.

- ii. **Doctors Meadow:** The meeting was informed that Shropshire Estates stated the running track is not included in the lease agreement. However, they will email the Parish Council with guidance on how to proceed with re-instating the running track.
- iii. **CIL – Road Improvement Scheme** – The Parish Council discussed publicising the works after approval from Shropshire Council and sharing information with the community. It was **RESOLVED** that the Clerk will notify Shropshire Council’s officers of the parish councils’ intention to publish the RXIT CIL scheme on the parish council’s website unless there is a legal objection.
- iv. **VE Day Commemorative Bench** – Bench designs and costs were reviewed. It was **RESOLVED** that the bench will be placed at Five Ways, and the Clerk will request additional quotations for further discussion from the British Iron Works and a local blacksmith (whose details have been provided to the clerk).
- v. **Succession Planning** – The council considered matters related to succession planning. Council members will remain mindful of this topic in readiness for the Annual Council Meeting to be held in May.
- vi. **Buckingham Palace Garden Party** – an email from SALC and accompanying policy and Guidance on invitations was received and considered. **RESOLVED** that the Clerk will put forward Mr Gittoes name.
- vii. **Village Hall** – The Council considered the establishment of a committee or body comprising relevant stakeholders, appropriately positioned to facilitate the development of a new village hall. It was **RESOLVED** that a small working group be formed to evaluate optimal strategies for securing funding and guidance to advance the project. Councillors Luke Penton, Anne Mitchell, and Kerry Coldwell expressed interest in joining the working group, alongside two representatives from the Village Hall Management Committee.
- viii. **War Memorial – Tree Removal** –consideration was given to tree works being undertaken. It was **RESOLVED** that works costing £425.00 would be undertaken to include clearing and cutting back trees on the War Memorial and to time the works with the Platt Bridge repairs.
- ix. **Meeting Calendar for 2026/27** – the meeting calendar for 2026/27 was received. It was **RESOLVED** to accept the proposed dates and that the Annual Parish Meeting would be held on 21st April 2026 - 7.00pm at the Victoria Rooms.
- x. **Parish Council Action List** – the circulated latest working document was received and noted. Councillor Eyles requested that the VAS batteries are ordered and the downloads undertaken.

112/26 Financial Reports

- i. It was **RESOLVED** to approve the latest reconciliation of banking statements dated 31st January 2026. [Appendix D.](#)
- ii. It was **RESOLVED** to approve the following payments and note receipts:

Payments:

Ent Date:	Payment Method	Inv No:	Description of Payment	Amount	VAT Amount
09/01/2026	DD	89	Shropshire Council	£360.96	
15/01/2026	DD	90	Tesco Mobile	10.00	
15/01/2026	BP	91	D M Payroll Services	79.20	
28/01/2026	DD	92	Hug Fox	£35.99	
30/01/2026	DD	93	Shropshire Council	125.00	
31/01/2026	BP	94	Maxine Baker (Wages January)	868.97	
31/01/2026	DD	95	HMRC	£326.30	
31/01/2026	DD	96	Nest	£79.18	
31/01/2026	DD	97	Unity Trust	£6.00	
			Total Payments	£1,891.60	£0.00

Receipts:

Ent Date		Amount
31/01/2026	Nationwide Interest	19.93
		£19.93

113/26 Planning Decisions and Applications

- i. To note planning decisions:
 - a) [25/03598/FUL - The Grange, Brownhill](#) – **Granted**
 - b) [24/03767/OUT - Land North of Olden Lane](#) -Pending consideration
- ii. Application 24/03767/OUT concerning land north of Olden Lane, the council considered appointing a representative to attend and speak at the Planning Committee Meeting. It was **RESOLVED** that Councillor Eyles would submit an official response on behalf of the Parish Council, citing concerns about highway safety and the unsuitability of the site.

114/26 Future agenda items - Parking issues within the village; signage around the village.

115/26 Date of the next meeting

To note that the next meeting shall be held on March 3rd, 7pm at the Victoria Rooms.

Local Government Act 1972 - Exclusion of Press and Public It was **RESOLVED** that the Press and Public be excluded from the meeting during consideration of the following items of business on the grounds that they are likely to involve the disclosure of exempt information as defined in the appropriate paragraph(s) Section 1[2] Public Bodies/Admission to meetings Act 1960.

116/26 Confidential Item:

Contracts - The Cross Repair – updated contracts for the repair works to the cross were reviewed and considered. **Resolved** approval of acceptance of an updated quotation received from CBS Limited.

[8.45pm Meeting closed]

03/03/2026



Chairman Councillor Kerry Coldwell

Signed by: trust_f92e1091-5c16-4626-b88b-091089e91cda

Cllr Robert Jones

Shropshire Councillor for Ruyton and Baschurch
07913377617 / robert.jones@shropshire.gov.uk

Report to Ruyton XI Towns Parish Council: February 2026

CIL Project, Resurfacing and Severn Trent works

Following an officer update, we have been informed that works will not commence on the planned CIL project on Church St until the Easter school holidays, subject to the outcome of the TRO consultation, confirmation of road-space availability, and receipt of the contractors' programme of works.

Severn Trent will be carrying out a mains replacement later in the year (dates to be determined) and the resurfacing of the road and completion of the final part of the CIL project will follow that.

I have made clear my frustration about further delays, and drawn attention to the deteriorating state of Church Street and the need for resurfacing works to proceed as soon as possible. I have been assured that the Capital Works Projects Team will be making direct contact with Tanat Valley Coaches, who operate the 576 service, to ensure they are kept informed of likely impacts.

Platt Mill Bridge Repairs

The repair works have been rescheduled into the school half-term specifically to mitigate impacts on school transport and to minimise disruption for the 576 service. This is currently at an early planning stage however as this progresses Passenger Transport will be formally notified. However, a member of the Structures Team has been requested to liaise with Tanat Valley Coaches to discuss arrangements prior to any agreements being made.

The Grange

The retrospective planning application for a retaining wall at The Grange was granted by planning officers on January 26. The report produced by the officer highlighted a number of uncertainties about the construction and suitability of the wall. I have therefore referred the matter to Building Control.

Proposed Prescott Development in Baschurch

I had a meeting with Shropshire Council's Planned Policy & Strategy Manager regarding proposals for development in Prescott, Baschurch. I was able to update the officer regarding the meeting held between Baschurch PC and representatives of the developer. The officer will seek further details and clarifications from the developer before engaging with Shropshire, Telford & Wrekin ICB about the possibilities for investment in GP capacity in Baschurch. The officer would then be willing to meet with representatives of the Parish Council. A meeting with the Planning Officer assigned to the case is not possible whilst there is a live pre-app, until a formal application is submitted.

New Classrooms at the Corbet School

In order to address sustained increases in demand, where housing growth and local demographic changes have occurred, £24.49m in funding will be invested expanded and enhanced capacity at schools across Shropshire. The programme is funded from Government grants, developer contributions, Community Infrastructure Levy (CIL) and other capital resources, meaning the programme is fully funded without drawing on the day-to-day council budget. The allocation includes two new classrooms at the Corbet School.

	<h1>Oswestry Rural South</h1> <p>Safer Neighbourhood Team parish council report</p> <p>Date:30/01// 2026</p>
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Oswestry Rural South

Team email: oswestryrs.snt@westmercia.police.uk

Police Community Support Officers:

PC Wright **Mobile:** 07977 957689

PCSO Carroll **Mobile:** 07970 544372

PCSO Mabe **Mobile:** 07870 219669

Parish – Ruyton XI Towns

Community priorities:

1. Speeding
2. County Lines
3. Rural Theft

Priority 1.

There has been a report of an RTC at the cross roads at Shottaton. None injury. Road cleared and traffic flowing as usual shortly after the accident.

Priority 2.

None reported

Priority 3.

There was a theft in dwelling. The male involved has been arrested.



Clerks Report – 03/02/2026

Baschurch Development

We have received an email from a resident requesting support from Ruyton XI Towns Parish Council. We have contacted Baschurch Parish Council to assess their position on the development, they advised that until the Full planning application has been received then they are not in a position to make any comments. The residents email has been held back until the full planning application is under consultation stage.

Doctors Meadow

Communication has been ongoing between the Rounders Team, Shropshire Council, and the Parish Council. We have responded to all parties clarifying that organisation and necessary permissions are the responsibility of Shropshire Council. Subsequently, I spoke with Rebecca from Shropshire Estates, who confirmed she is liaising with all stakeholders regarding the rounders team.

Additionally, I have contacted Baschurch Football Team to check on their status and to offer assistance should they require support with Shropshire Council matters. Rebecca and I also discussed the Running Track and the felled trees; she will visit the site during the week commencing the 26th to address the gateways on the field and to inspect and photograph the cut trees.

Rebecca has assured me that she will consult with the maintenance department regarding the missing rail post on the bridge. Furthermore, she has agreed to provide written confirmation concerning the reinstatement of the track, noting that the track was not included in the original lease agreement. I indicated that this might be a potential project for the Parish Council, contingent upon written approval for reinstatement and clarification on procedures—either by commissioning Shropshire Estates' maintenance team (pending cost estimates) or by granting us permission to obtain contractor quotes and proceed if approved by the Parish Council.

Memorial Benches – I have had little success in contacting Hay on Wye Town Council – no one seems to answer the phone and I have submitted several online contact slips – I will keep trying.

River Perry – After discussions with Kerry, we have reached out to the Environment Agency to determine if they require assistance in monitoring the River Perry within our jurisdiction. Upon receiving additional information, this matter will be included as a future agenda item for the Parish Council to consider offering support for monitoring activities.

RUYTON XI TOWNS PARISH COUNCIL COMBINED ACCOUNTS RECONCILIATION			
Item:			Date: 31/01/2026
	Unity Trust	Nationwide	
Opening Balance	59,274.62	15,600.99	74,875.61
Receipts (excl. TFRs)	80,309.88	213.11	
Payments (excl. TFRs)	33,549.30	0.00	80,522.99
			<u>33,549.30</u>
			<u>46,973.69</u>
Cashbook balance			74,875.61
			46,973.69
			<u>121,849.30</u>
Transfers between accounts	0.00	0.00	
Bank statement balance			
(Open bal. plus rec., plus TFR, less cleared pmts)	- 107,285.30	15,814.10	
(Plus uncleared receipts)	24.37	0.00	
(Less uncleared pmts)	1,274.47	0.00	
Reconciled balances	<u>106,035.20</u>	<u>15,814.10</u>	
			106,035.20
			15,814.10
Combined reconciled balance			<u>121,849.30</u>
			Variance 0.00
Meeting date: 3rd February 2026			
Confirmed as reconciled by Councillor:			
Prepared by Parish Clerk/RFO			

