

RUYTON XI TOWNS PARISH COUNCIL

3 OCT 2023 COUNCIL MEETING MINUTES

An ordinary meeting of the Parish Council was held at Victoria Room, at 6.30 pm on Tues 3rd Oct 2023.

Parish councillors in attendance: Mr T Allison, Mrs K Coldwell, Mr S Denyer, Mr M Eyles, Mr R Hamlett (arrived: 18.39,) Mr N Kynaston.

Also in attendance:, Lydia Bardsley (Clerk), SC Cllr Bardsley, PCSO Iremonger. Public: 9

Meeting started at: 6:39pm.

72/23: Election of Chairman

It was **RESOLVED** by majority to elect Cllr KC as Chairman. Cllr KC duly accepted the position and signed the declaration of office form and then took the Chair.

73/23: Election of Vice Chairman

It was **RESOLVED** by majority to elect Cllr ME as Vice Chairman (4 in favour 1 abstention). Cllr ME duly accepted the position and signed the declaration of office form.

74/22: Welcome by Chairman

Cllr KC welcomed everyone to the meeting. Chairman thanked Cllr Lister for their contribution and hard work on the Council.

75/23: Apologies

The following apologies had been received: Cllr T Bibow (work commitments), Cllr Penton (work commitments, but may possibly be able to join the meeting later). It was **RESOLVED** to note these.

76/23: Disclosure of Pecuniary Interests and Dispensation

No disclosures made.

77/23: Public session

Chairman made the room aware of the status of the CIL project and meetings with SC. The Chairman reminded members of the public that the Public session would be for 15 mins, with max 3 mins per person. The Chairman had the discretion to extend this session if needed, but in order to consider all the items on the agenda, they urged everyone to please be concise in their comments to allow everyone the chance to share their views.

Comments from members of the public were noted.

Northern planning committee – four poultry rearing facilities in Great Ness parish. As not on PC agenda it can't be considered at this meeting, but will be added to Nov agenda if there is still time for the PC to submit a comment. NB will liaise with Cllr Ed Potter to get more info.

It was **AGREED** to bring forward police report.

- Collision, no injuries.
- 2 x dropped 999 calls. Call backs, everyone ok.
- No burglaries and thefts.

Speed survey by Talbot Inn facing Baschurch this evening in half an hour before meeting. Max speed 25mph, avg 17mph. Purpose was monitoring and raise awareness. Concern about road surface with no speed cushions that ppl may speed. Traffic was fairly well behaved but it was only a short time period. No testing done on Brownhill but it is on police list. Member of the publci stated they had seen speeds recorded on Brownhill VAS of 37mph and 39mph. Police are only able to do monitoring as and when daylight hours only. TA – best time to catch ppl is just after school rush hour. Two heavy dumper trucks, one doing 30mph in the 20 zone. Both from same company. TA might sit and record observations. LP had apparently noted names of company vehicles and contacted those companies in the past to advise of driver behaviour which had apparently made a difference. Police vehicle does not have to be visble but officers wear hi-vviz. Caught 6 / 7 cars in half an hour. Similar data from police speed survey taken on 10th Sept around 2pm.

78/23: Minutes

It was **RESOLVED** to confirm that the Council meeting minutes dated 5th Sept 2023 were an accurate record of the decisions made.

It was **AGREED** that any additional information can be submitted as a report to be published on website to improve transparency as to rationale behind submitted alternative proposals for CIL project.

79/23: Casual vacancies

- a) It was **NOTED** that no by-elections had been called for the two most recent vacancies following the resignations of Cllr Spicer and Cllr Lister, therefore the Council could co-opt to fill these two vacant seats. It was **RESOLVED** to advertise these vacancies with a deadline for applications of 9pm on Sunday 29th October, with a view to co-opting at the November Council meeting.
- b) Council to consider any applications received for previous vacancy and co-opt new member

Two applications were received but these had not been circulated to Cllrs prior to the meeting. A decision would be deferred to November.

80/23: Reports – Council to consider and agree actions

- a) Shropshire Councillor Nick Bardsley (appendix A)

SC Cllr Bardsley gave the following report which was **NOTED**:

- Defer consideration of CIL scheme until meetings can be held with SC now Chair and VC in place.
- If possible to strengthen reasons for position to Grange application by making clear what material considerations are, that might help PC's position. NB has called it in so hopes it will go to Northern Planning committee probably in November). He was concerned that the PC's view may not be considered otherwise.

Council **AGREED** to add back to Nov agenda and add supplementary comment to planning portal

- b) Local Police Report/Rural crime

Council to receive report and update Police Charter contact form.

The Council **NOTED** the speed survey results undertaken by police on 10th Sept. No other police report received, but it was **NOTED** that PC Royston Alderwick was moving to a new role. The new officer looking after Oswestry Rural South is PC Karl Bryant.

The Council considered the previous Police Charter contact form and it was **AGREED** to set the following priorities for the parish:

1. Speeding
2. Thefts (other)
3. Drugs

Add comment about placement of probationary individual and risk of criminal damage, assault and other safeguarding concerns. Clarify theft is from farms and outbuildings.

c) Safer Roads Group

It was **NOTED** that a report was received and further action would follow meetings with SC.

VAS equipment needs collecting from former volunteer. Cllr Denyer offered to help retrieve equipment as currently PC not able to download data from VAS signs.

d) Countryside Working Group

It was **NOTED** that:

- **Consultants for countryside/wildlife projects** – Quotes still needed so this will be deferred to the next Meeting.

e) Clerk's update report (appendix B)

The Clerk's report was **NOTED**, and is available as an appendix on the PC website.

81/23: Parish Matters – Council to receive updates and agree actions

- a) **War Memorial leak** - Council considered advice from Phil White Associates. It was **AGREED** Clerk will ask Highways about responsibility for roadside stone area before making a decision on whether survey should be done inside and outside cave.

Agreed it would be important to agree a schedule of maintenance in advance.

Rock House owns drive so will need permission from them for further surveys and future maintenance.

- b) **St John the Baptist donation request for outdoor shelter** - It was **RESOLVED** to donate an additional £1500.00 towards the project.

- c) **Council email accounts switchover and Zoom Pro subscription** – The Council **RESOLVED** that email accounts should be switched over to Outlook as soon as possible.

It was **FURTHER RESOLVED** to cancel the Council's Zoom Pro account and set up a Teams Essentials account as part of the emails switchover with SC IT.

- d) **CIL Road Safety Scheme for Ruyton XI Towns**

It was **NOTED** that SC preferred to wait until a new Chair and Vice Chair were in place before meeting with the Council. It was **RESOLVED** that the clerk would set up a meeting with SC as soon as possible to review the options for the CIL project. The Council will also ask for an update on feedback they have received from the community on the current proposals.

82/23: Appointment of Council representatives –

It was **RESOLVED** to appoint the following representatives:

- a) SALC Area Committee representatives – RH, LP?

- b) Safer Roads Group representatives – none agreed

Agreed to defer other appts until more councillors co-opted.

- c) Primary School representatives -
- d) Climate Emergency Working Group -
- e) Village Hall Working Group -
- f) Planning Working Group -
- g) Countryside Working Group -
- h) Staffing Committee and Sub-Committee -

83/23: Policies to review and approve

- a) It was **AGREED** to defer the Action Plan quarterly update until the next meeting.

- b) Village Hall Working Group Terms of Reference – **RESOLVED** to approve

- c) It was **AGREED** to defer the Community Engagement Policy until the next meeting.
- d) Staffing (Sub-)Committee Terms of Reference – **RESOLVED** to approve
- e) Dignity at Work Policy – **RESOLVED** to approve

84/23: Planning applications– Council to consider and agree/ratify responses

None received. The Grange – Clerk to ask planning officer if can potentially submit comment after Nov meeting.

PGL planning app for 34 lodges (in Baschurch parish), knock on effect on buses (come through Wykey) will increase traffic through parish. Clerk to ask planning officer if possible, to extend comments deadline so it can be considered at Nov meeting.

85/23: Shropshire Council Planning decisions

It was **RESOLVED** to **NOTE** the following:

1. [North West Relief Road Scheme, 21/00924/EIA](#) – Pending consideration
2. [Ruyton Hall, Olden Lane, ref: 23/00562/FUL](#) - Grant permission
3. [New access, Ruyton Hall, Olden Lane, ref: 23/01632/LBC](#) - Grant permission
4. [Ruyton Manor Olden Lane, ref: 23/02409/FUL](#) – Grant permission
5. [Land West Darlee Cottage Brownhill, ref: 23/02893/FUL](#) - Grant permission
6. [Coton Side, Ruyton XI Towns, ref: 23/02405/FUL](#) - Grant permission
7. [The Grange, Brownhill, ref: 23/03474/FUL](#) – Pending consideration

86/23: Finance – to consider and approve

- a) Receipts & payments Sept 2023
- b) Bank statements Sept 2023
- c) Bank reconciliation Sept 2023

It was **RESOLVED** to note and approve the above items 86/23 a-c.

- d) Q2 Budget monitoring report - **RESOLVED** to defer.
- e) Council bank mandate

Council to agree to add two new signatories to Unity Trust bank mandate.

It was **RESOLVED** to remove the two former Councillors from the mandate and to add Cllr KC and Cllr RH as new bank signatories for Unity Trust current account. It was **AGREED** that Cllr Eyles would continue to do the bank reconciliation checks.

87/23: Payments – Council to consider and approve

a) Invoices/reimbursements to be ratified/authorised

It was **RESOLVED** to authorise the following payments:

- Friends of St John’s School, outdoor shelter donation, £1500.00 (no VAT) – Minute reference 81/23b.
- Clerk, Oct staffing costs, £870.88 (of which £9.53 VAT, £2.60 unrecoverable)
- HMRC, Oct PAYE and NI contributions, £134.89 (no VAT)
- NEST (Direct Debit), Oct emp’ee and emp’er pension contributions, £66.83 (no VAT)
- Phil White Associates, War memorial cave structural inspection, £850.00 (no VAT)
- Shropshire Council, Cliffe maintenance, £3000.00 (no VAT)

b) Urgent invoices to approve after publication of agenda

None received.

88/23: Correspondence received

It was **RESOLVED** to note the following:

- a) Oswestry Area Committee meeting invite 27.09.2023.
- b) SC Streetscene update re. grass cutting
- c) SALC Sept bulletin 18.09.2023
- d) Police speed survey (11.09.2023)
- e) Welshampton & Lyneal PC Big Green Day 30.09.2023
- f) FOI request received 06.09.2023 – It was **NOTED** that this was in progress.
- g) FOI request received 27.09.2023 – It was **NOTED** that this was completed.
- h) Roadworks: Station Road level crossing, Baschurch (26-27.10.2023, 10.00pm -4.00am)
- i) Roadworks: B4397, Church Street, Ruyton XI Towns (02.11.2023) - Renew road markings following capital resurfacing scheme. – It was **RESOLVED** that the Clerk will ask for confirmation on what markings are being (re)-instated and where.

89/23: Future agenda items

- Cllr Allison informed the Council DM field is missing and tree trunk in Arundel Close play area also removed.
- CIL road safety project
- Casual vacancies
- Appointment WG reps etc
- Letter to SC transport dept about lack of info about road closures
- Budget monitoring report Q2
- Draft Budget proposals 2024-25
- Bank mandate for PC savings account
- The Grange, Great Ness poultry farm and PGL planning apps
- Action plan review
- Community engagement policy
- DS has wreath for Cross, War memorial wreath AL has that one. SD has lamppost poppies, RH and NK will put up the lamppost poppies.

90/23: Next Council meeting – It was AGREED that the next ordinary meeting would be held Tues 7 Nov at 6.30pm at Victoria Rooms.

Confirmed as accurate: _____Chairman. Date: _____