

RUYTON XI TOWNS PARISH COUNCIL

Dear Councillors,

Date: Weds 28th June 2023

Notice is hereby given that the Council Meeting of the above-named Parish Council will be held **at Victoria Room, Ruyton XI Towns** on **Tuesday 4th July 2023 at 6.30pm**, and members are hereby respectfully summoned to attend to transact the following business.

Lydia Bardsley

Lydia Bardsley, Proper Officer

Email: parishclerk@ruytonxitownsparishcouncil.org.uk

Chairman of Parish Council, David Spicer

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COUNCIL AGENDA 4TH JULY 2023

38/23: Welcome by Chairman

39/23: Apologies

40/23: Disclosure of Pecuniary Interests and Dispensation

41/23: Public session

42/23: Minutes

To approve [Council meeting minutes dated 6th June 2023](#).

43/23: Casual vacancy

Council to receive update and consider any applications received

44/23: Policies to review and approve

- a) Action Plan quarterly update
- b) Complaints Procedure
- c) Grievance & Disciplinary Procedure
- d) General Reserves Policy
- e) Cllr-Clerk Protocol

45/23: Reports – Council to consider and agree actions

- a) Shropshire Councillor Nick Bardsley (appendix A)
- b) Local Police Report/Rural crime - Council to receive report
- c) Safer Roads Group - Council to note report
- d) Planning Working Group - Council to receive report
- e) Climate Emergency Working Group – Council to receive report
- f) Countryside working group – Council to receive report
- g) Clerk's update report (appendix B)

46/23: Parish Matters – Council to receive updates and agree actions

- a) **Council Assets**
 - i. Stone Cross damage - Council to receive update
 - ii. War memorial leak - Council to receive update and consider actions
 - iii. War memorial name and info plaques - Council to receive update on LBC planning application
- b) **Birch Grove matters**

Council to receive update on concerns raised by residents and agree actions

- c) **Shropshire Housing Options and StaR Housing Association**

Council to receive update on tenancy housing decision-making process and agree actions

- d) **St John the Baptist donation request for outdoor shelter**

Council to consider donation request

- e) **AED checks over summer holidays**

Council to agree arrangements for completing checks over school holidays

- f) **Trees in parish**

Council to receive update on project to have old trees assessed and added to national register

g) **CIL Road Safety Scheme for Ruyton XI Towns**

- i. Council to consider proposals and decide whether to support these
- ii. Council to agree arrangements for public information sessions

47/23: Planning applications– Council to consider and agree/ratify responses

1. [Ruyton Manor Olden Lane, ref: 23/02409/FUL](#) – Council to agree response

Proposal: Installation of new solar panels in adjacent field from Ruyton Manor.

Deadline for comments: 20.07.2023

48/23: Shropshire Council Planning decisions – Council to note.

1. [North West Relief Road Scheme, 21/00924/EIA](#) – Pending consideration
2. [Ruyton Hall, Olden Lane, ref: 23/00562/FUL](#) - Pending consideration
3. [New access, Ruyton Hall, Olden Lane, ref: 23/01632/LBC](#) - Pending consideration

49/23: Consultations – Council to consider and agree responses

- a) **West Mercia Police Town and Parish Council survey (deadline 14.08.2023)**
- b) **Community Governance Reviews** – Council to consider parish boundary anomalies and feedback from residents, and agree comments to send to SC
- c) **Place Plan Priorities (deadline for additional priorities 07.08.2023)** – Council to consider priorities and projects for submission to SC

50/23: Finance – to consider and approve

- a) Receipts & payments June 2023
- b) Bank statement June 2023
- c) Bank reconciliations June 2023
- d) Budget monitoring report Q1 (appendix C)

51/23: Payments – Council to consider and approve

a) **Invoices/reimbursements - to be approved**

- Clerk, July staffing costs (salary, home allowance, expenses), £855.95 (of which £7.08 VAT, £2.60 unrecoverable)
- HMRC, July PAYE and NI contributions, £135.09 (no VAT)
- NEST (Direct Debit), July emp'ee and emp'er pension contributions, £66.83 (no VAT)
- Clerk, Aug staffing costs (salary, home allowance, expenses), £805.15 (no VAT)
- HMRC, Aug PAYE and NI contributions, £134.89 (no VAT)
- NEST (Direct Debit), Aug emp'ee and emp'er pension contributions, £66.83 (not VAT)

b) **Urgent invoices received after agenda published**

52/23: Correspondence received

53/23: Future agenda items

Councillors are requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas.

Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

54/23: Next Council meeting – Council to agree

End of meeting agenda

Appendices: A. Shropshire Councillor report, B. Clerk update report, C. Budget monitoring report Q1