

RUYTON XI TOWNS PARISH COUNCIL

Dear Councillors,

Date: Weds 30th Aug 2023

Notice is hereby given that the Council Meeting of the above-named Parish Council will be held **at St John the Baptist School, Ruyton XI Towns** on **Tuesday 5th Sept 2023 at 6.30pm**, and members are hereby respectfully summoned to attend to transact the following business.

Lydia Bardsley

Lydia Bardsley, Proper Officer

Email: parishclerk@ruytonxitownsparishcouncil.org.uk

Chairman of Parish Council, David Spicer

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COUNCIL AGENDA 5TH SEPT 2023

55/23: Welcome by Chairman

56/23: Apologies

57/23: Disclosure of Pecuniary Interests and Dispensation

58/23: Public session

59/23: Minutes

To approve [Council meeting minutes dated 4th July 2023](#).

60/23: Casual vacancy

Council to receive update and consider any applications received

61/23: Policies to review and approve

- a) Action Plan quarterly update
- b) Village Hall Working Group Terms of Reference
- c) Community Engagement Policy
- d) Staffing (and Sub-) Committee terms of Reference

62/23: Reports – Council to consider and agree actions

- a) SC Cllr Nick Bardsley (appendix A) – Council to receive report
- b) Local Police Report/Rural crime - Council to receive report
- c) Safer Roads Group - Council to report
- d) Countryside working group (incl. Spinney path cutting, consultants for projects)– Council to receive report and agree actions
- e) Clerk's update report (appendix B)

63/23: Parish Matters – Council to receive updates and agree actions

- a) **Council Assets**
 - i. War memorial leak - Council to receive report from structural engineer and agree actions
 - ii. War memorial name and info plaques - Council to receive update on LBC planning application and agree actions
 - iii. Stone Cross damage - Council to receive update
- b) **Traffic mirrors on Old Post Office** - Council to receive update
- c) **Home Grown Show donation/sponsorship request** - Council to consider request
- d) **St John the Baptist donation request for outdoor shelter** - Council to consider donation request
- e) **CIL Road Safety Scheme for Ruyton XI Towns**

Council to consider feedback from community, decide whether to support the following CIL proposals, and agree actions:

- i. Coloured high-friction surface outside St John's School
- ii. Speed cushions (various location along Church Street and Brownhill)
- iii. Streetlights (various locations along Church Street and Brownhill)
- iv. Priority system on Church Street

64/23: Planning applications– Council to consider and agree/ratify responses

1. [Coton Side, Ruyton XI Towns, ref: 23/02405/FUL](#) – Council to ratify response

Proposal: Construction of a 20m x 40m menage with fencing and entrance gate. Comments deadline: 29.07.2023

2. [Land West Darlee Cottage Brownhill, ref: 23/02893/FUL](#) – Council to ratify response

Proposal: Full Planning to develop 2 dwellings, formation of vehicular access with visibility splay, to include removal of trees as approved in Outline application 14/04168/OUT and subsequent approved Reserved Matters Application 18/02858/REM. Comments deadline: 16.08.2023

3. [The Grange, Brownhill, ref: 23/03474/FUL](#) – Council to agree response

Proposal: Application under Section 73a of the Town and Country Planning Act 1990 for the installation of a retaining wall and associated landscaping. Comments deadline: 16.09.2023

65/23: Shropshire Council Planning decisions – Council to note.

1. [North West Relief Road Scheme, 21/00924/EIA](#) – Pending consideration
2. [Ruyton Hall, Olden Lane, ref: 23/00562/FUL](#) - Pending consideration
3. [New access, Ruyton Hall, Olden Lane, ref: 23/01632/LBC](#) - Pending consideration
4. [Ruyton Manor Olden Lane, ref: 23/02409/FUL](#) – Pending consideration
5. [Coton Side, Ruyton XI Towns, ref: 23/02405/FUL](#) -Grant permission
6. [War Memorial, Brownhill, ref: 23/02644/LBC](#) – Grant permission
7. [Land West Darlee Cottage Brownhill, ref: 23/02893/FUL](#) - Pending consideration

66/23: Consultations – Council to consider and agree responses

- a) **Community Governance Reviews** – Council to consider parish boundary anomalies and feedback from residents, and agree comments to send to SC

67/23: Finance – to consider and approve

- a) Receipts & payments July & Aug 2023
- b) Bank statement July & Aug 2023
- c) Bank reconciliations July & Aug 2023
- d) External auditor report for 2022-23
- e) Internal controls checks– Council to consider report

68/23: Payments – Council to consider and approve

- a) **Invoices/reimbursements - to be ratified/approved** ([See Sept 2023 Payment Schedule](#)).
- b) **Urgent invoices received after agenda published**

69/23: Correspondence received

70/23: Future agenda items

Councillors are requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas.

Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

71/23: Next Council meeting – Council to agree

End of meeting agenda

Appendices: A. Shropshire Councillor report, B. Clerk update report