

RUYTON XI TOWNS PARISH COUNCIL

Minutes of the Ruyton XI Towns Parish Council meeting held at Victoria Rooms Ruyton XI Towns on Tuesday 2nd July at 7.30 pm

Present: Cllrs Trevor Allison, Kerry Coldwell (Chair), Mervyn Eyles, (Vice-Chair), Nick Kynaston, Kate Mayne, Anne Mitchell, and Luke Penton. (Cllr Tamarin Bibow arrived at 7:44 pm.)

In attendance: Cllr Nick Bardsley (Shropshire Council), Sarah Windridge (Clerk), Dianne Dorrell and Ray Wickson from SALC. and two members of the public.

Absent: Cllr Paul Dean, Cllr Rob Hamlett.

32/24 The Chair opened the meeting and welcomed everybody.

33/24 Apologies. Apologies were received, and noted, from Cllr Paul Dean and Cllr Robert Hamlett.

34/24 Declarations of Interest

Cllr Mayne declared that the hanging baskets being created by Rustic Bloom are being prepared at her farmhouse. The Chair thanked Cllr Mayne for declaring the information.

35/24 Public Session

Standing orders were suspended at 7:33 pm

A member of the public asked about the arboretum and the Chair confirmed that there was an update. (See *Clerk's note*)

Mr Ray Wickson from SALC (Shropshire Association of Local Councils) addressed the meeting. See *appendix 1*.

He stated that he was very impressed with how the council have filled Councillor vacancies, allocated roles within the council and carried out the order of business. Mr Wickson also stated that the Council has been very open and transparent and he thanked the Clerk for her hard work and the Chair for being so approachable.

The Chair thanked Mr Wickson for attending and providing much needed support through this time of change. The Chair also confirmed that she had thanked SALC for their support in her the Annual Parish meeting Chair's Report which is available on the Parish Council website.

36/24 Minutes of the meeting held 4th June 2024

Copies of the minutes have been distributed to members of the Council and displayed on the website. Minutes of the meeting on 4th June were approved and signed.

37/24 Reports

a) Police report:

PC Mabe read out his report, *see appendix 2*.

Cllr Eyles asked whether there was a website link to the safer neighbourhoods team for the new Parish Council website. PC Mabe will provide the Parish Council with the contact details.

A member of the public asked whether the Parish Council priorities are appropriate, and PC Mabe confirmed that there were no other areas on which he felt the Parish Council were not being kept informed.

b) SC Cllr Nick Bardsley

Cllr Bardsley shared his report on Enforcement issues, Baschurch Railway Station Proposals and Prescott Surgery. *see appendix 3*.

The Chair reported that Shropshire Council representative confirmed that regarding The Grange, officers are in communications with the landowner's agent, in relation to addressing the structural stability issues and the affected neighbours are being kept informed on this matter.

The Chair also reported that the owner of the Olden Lane site has given Shropshire Council an undertaking that no further works will be carried out to develop the site. Shropshire Council further stated the removal of vegetation was not a planning breach, any loss of habitat is a wildlife crime issue and the police are the enforcing body. Shropshire Council are not aware of any new development of the site.

Cllr Bardsley also confirmed he continues to contact Emma Walker at Highways for an update on the CIL project. The Chair also confirmed that regular contact has been made, and will continue to be made by the Parish Council however there is no further news.

c) Clerk's Report

The Clerk reported that she and Cllr Eyles had contacted Hugo Fox and the new website is being constructed. The new laptop has been purchased and the Clerk will set this up as well as creating new email addresses for Councillors.

The Clerk has put forward Cllr Mitchell as a representative for the Parish Council on the Joint Health Overview and Scrutiny Committee but has not heard anything further. Cllr Mitchell confirmed that she has an interview next week.

The Clerk confirmed that the Parish Council submitted the previously agreed response to the Local Plan on Friday 7th June.

Cllr Eyles reported that the website was undergoing the initial draft next week and will linking into planning at Shropshire Council and other sites relating to the parish such as the mobile library, parish map, Fix my street, and a link to Network One. The website will also be more mobile friendly, with built in accessibility.

Cllr Eyles asked Councillors whether they feel that the Parish Council should advertise village businesses such as café Eleven. It was suggested that there could be a link to the local village website instead.

Action- Cllr Eyles to look into this.

38/24 Parish Matters, updates from councillors

a) War Memorial Cleaning

Councillors reviewed five quotes and details for war memorial cleaning. Cllr Eyles explained that all contractors used the DOFF cleaning system. Three of the companies completed generic cleaning and the other two were more experienced with cleaning and maintenance of historical buildings such as churches. One company met Cllr Eyles at the site and showed photos of previous works completed. All Councillors felt that the quote received from this company was competitive, and likely to be accurate based on a physical inspection of the site.

It was RESOLVED that the Parish Council would instruct Harper Industrial Services to clean the memorial.

Cllr Eyles confirmed that a nearby resident will allow the contractors to use their outside tap.

It was RESOLVED to offer financial compensation to the resident for using the tap once the works are completed.

A member of the public asked about the plaque in the memorial and Cllr Eyles confirmed that the memorial will be cleaned and then the new plaque would be put in.

Action – the Clerk is to follow up emails asking about road closures, and liaise with the person putting up the plaque.

b) Community Orchard.

In order to gain public views it was **RESOLVED** that the Parish Council would display a presentation at the village show on 14th September. Any subsequent repositioning of trees would be done in the Autumn rather than in Summer.

Action – The Chair will contact Julie Ball at the school regarding the previous offer to gift 3 trees and to discuss an information display at the School Fun Fest on Saturday 13th July.

It was RESOLVED that the Clerk will make a poster for the school fair on Saturday 13th July advertising the stall at village show on 14th September

c) Proposal for Bomere Heath CE Primary School & St John the Baptist CE Primary School to convert to academy status and join the Shropshire Church of England Academies Trust.

Letters regarding the school consultation for converting to an academy were circulated to Councillors ahead of the meeting.

It was RESOLVED that the Parish Council would not submit a response as a council, but individual councillors would submit their own opinions as part of the consultation.

Action – Clerk to add this to the Parish Council website to ensure that residents are aware of the consultation.

d) AED Units.

Cllrs Bibow and Eyles and Mayne agreed to join a rota if weekly checking during the summer holidays is required.

Action – The Chair will contact Julie Ball at the school to confirm the frequency of AED checks required and will communicate this with those assisting with the checks..

e) Hanging Baskets

The Chair reported that the hanging baskets would be put up in the village this week .

f) Meeting with the Cabinet Minister for planning

This had been reported previously as part of Cllr Bardsley's report.

g) Training for Clerk and Councillors

Action – Clerk to send out any upcoming training events to councillors and book any required training.

It was RESOLVED that the Clerk will attend CILCA training when available.

The Chair informed the council that a lot of work had been done with the Chair of the Village Hall Committee and that a submission has now been made to the Charities Commission to start to update the governing document for the Village Hall Trust. This will enable the Village Hall Committee to access more funding for much needed improvements.

The Chair further confirmed that the Parish Council are the Custodian Trustees of the Village Hall Trust and as such it is the Parish Council's responsibility to ensure safe keeping of the deeds for the village hall until such time as the property could be registered with the Land Registry. The Chair suggested that at some point in the future the council should consider discussing Land registry registration.

Action – The Clerk will to send an official letter of request to the Chair of Village Hall Committee to ask for the deeds. The council will then arrange for safe storage of the deeds.

Clerks Note: The owner of the Arboretum has reported that she wishes to discontinue the management agreement, however, she has given verbal assurance that members of the village will still be allowed access to the Arboretum.

39/24 Finance reports

- a) Bank Reconciliation was signed ahead of the meeting by two councillors and approved. The following payments were approved:

Date	Payment to	Descriptions	Net	VAT	Gross
03.07.24	RXI Towns Village Hall	Village Hall Show sponsorship	£500.00	£0.00	£500.00
03.07.24	SDH Accounting	Internal Audit Fee	£225.85	£0.00	£225.85
03.07.24	SALC	ALC Affiliation Fees	£584.81	£0.00	£584.81
03.07.24	Sarah Windridge	Salary for June	£925.69	£0.00	£925.69
03.07.24	Sarah Windridge	Salary for July (to be paid 3rd August)	£794.52	£0.00	£794.52
03.07.24	Sarah Windridge	Purchase laptop	£365.83	£73.17	£439.00
			£3,396.70	£73.17	£3,030.87

- b) It was RESOLVED to pay £500 grant application for the Village Hall Competition

Cllr Bardsley left the meeting at 9 pm

40/24 Standing Orders, Financial Regulations, and other policies

Updated Financial Regulations based on Model Financial Regulations from SALC were circulated to Councillors ahead of the meeting. Standing Orders and Code of Conduct were circulated ahead of the meeting. It was **RESOLVED** that a working group would be created consisting of the Chair, Vice Chair and Cllr Mitchell to go through existing policies and make recommendations.

Mr Wickson confirmed that it would be possible to set up a Finance and Governance committee.

Action- this would be set as an agenda at a subsequent meeting.

41/24 Planning Decisions and Applications

- a) 24/02236/FUL Erection of single storey extension to side of existing dwelling 2 Birch Grove, Ruyton Xi Towns, Shrewsbury, Shropshire, SY4 1LH

It was RESOLVED that the Parish Council would SUPPORT subject to local opinion.

41/24 Future agenda items:

No further items were added to a future agenda.

42/24 Next Council meeting 3rd September 2024 (Full Council), 7:00 pm at Victoria Rooms

The meeting was closed at 21.03.

Chairman.....

Date.....

Appendix 1

Chairman of SALC, Ray Wickson, summary of address to the full Parish Council

Ruyton 11 Towns, Tuesday, 2 July 2024.

My thanks go to the Chairman for giving me the opportunity to address the Parish Council. I try, during the year, to attend as many Town and Parish Councils as possible. Normally to make presentations to Parish Clerks or Parish Councils themselves. I also do this by attending Area Committee Meetings.

Since my last visit here, I believe in October last year, I am pleased to say that this Council has overcome the difficulties faced at that time, filled the vacancies and have become a very effective Council.

I sit on SALC's accreditation panel, together with the President, two vice chairmen and an independent, for the NALC Local Council Award Scheme for foundation, quality and gold. Having looked through your policies and minutes since then, you are in my opinion on your way to being eligible to apply. However, you still have work to do, and it will take a lot of your clerk's time in preparing any application.

I have noted that you have all signed up to the Code of Conduct policy and am pleased you not only treat your colleagues with dignity and respect, but you also apply the same principle to your residents. I would of course, expect that would be reciprocated from residents to yourselves. The Unreasonably Persistent and Vexatious Complaints Procedure, adopted last November, is a very good document, it being clear and very concise.

I am pleased that your Community Engagement Policy is now being adhered to after the error at the beginning of the year. Hopefully that issue will be resolved quite soon, and I note it is on your agenda.

Finally, I congratulate you on all your efforts so far. I wish more Parish Councils were in the same position.

Ray Wickson

Chairman

Shropshire Association of Local Councils.



Oswestry Rural South

Safer Neighbourhood Team parish
council report

Date:

Oswestry Rural South

Team email: oswestryrs.snt@westmercia.police.uk

Police Community Support Officer: PCSO Carroll Mobile: 07870166222

PCSO Mabe Mobile 07870219669

Community priorities:

1. Speeding
2. Thefts
3. Drugs

Priority 1.

There have not been any reports of speeding vehicles in the parish between the last diarised meeting of Tuesday 7th May to today`s date.

I have not had a chance to get to the area yet but will do so as soon as possible. I am not certain if Stuart has in the above time frame.

Priority 2.

There have not been any reports of thefts of any type, farm nor domestic in the same time bracket.

Priority 3.

I`m glad to say that we have not received any reports of drug use or dealing.

Emerging trends - Requests for information - other.

Please allow me to re-introduce myself.

My name is Kurt Mabe and I used to be one of the local PCSO until I transferred to the Oswestry town beat.

I have recently been seconded back to Oswestry rural south after about 7 or 8 years in Oswestry.

I will be one of the faces you see and get to know over the coming months, so please come and say hello.

My details are above along with the email address for the SNT team.

Kind regards,

Kurt Mabe

Councillor Nick Bardsley report, Parish Council: 2nd July 2024

Planning

Enforcement issues

The portfolio holder for Planning Cllr Chris Schofield met the Chair, Cllr Tamarin Bibow and me on 14th June. We had a productive discussion about local enforcement issues and visited sites in the village.

There is a follow up meeting on July 2nd , via Teams, which unfortunately I couldnt attend. I have a long standing medical appointment at the time scheduled.

Baschurch Railway Station proposals

The Chair of Baschurch Parish Council and I met representatives of SLC Rail via Teams on June 12th. It was a productive meeting.

SLC plan to talk directly to some of the local institutions where the Chair and/or I have been in touch. They wish also to talk to SC officers responsible for local bus services. Our view is that the opening of the railway station will *increase bus usage*. SLC seem to believe that the station opening will do the opposite!

The Chair and I will have a short briefing session with Officers on July 19th.

New Medical Centre: Prescott Surgery

Local Parish Councils and I have been trying very hard, over many years to get some momentum into discussions - with only limited success.

The Chair of Baschurch Parish Council and I met the Group Practice Manager on June 21st, in an attempt to take stock.

We agreed that the first priority is to gain access to the Primary Care Network Estates Strategy. Hopefully a formal request will loosen the log jam.

NB 240701